

## Houston DAMA Chapter

Meeting Notes – June 3<sup>rd</sup>, 2009

A hearty group met on Wednesday, June 3 to determine if we could breathe life into the dormant Houston DAMA chapter. The group is a collection of long time DAMA participants and some who are new to the association. We began by introducing the members of the tribe.

Attendees (sincere apologies for any and all misspellings):

- Dick Elwood – Schlumberger – previous member
- Jay Hollingsworth – Schlumberger
- Wilson Receda – Schlumberger
- Ken Dunn – BP – active member Chicago DAMA chapter
- Mona Pomraning – BP – part of Seattle and Portland chapter before they were called DAMA
- JJ Jackson – Chevron
- Stewart Nelson – Noah Consulting
- Ted Kowolski – past-president

Name	Company	@ June 3 (Y/N)	Houston DAMA Role	DAMA connection
Bryan Lari		N		
Bell, Melanie	Chevron	N		
Donaldson, Stuart		N	NA	previous member - Houston DAMA
Dunn, Ken B	BP	Y	Director Programming	active member Chicago DAMA chapter
Elwood, Richard (Dick)	Schlumberger	Y	Co-Director Web Communication	previous member - Houston DAMA
Hollingsworth, Jay	Schlumberger	Y	None	previous member - Houston DAMA
Jackson, Jeni (J.J.Jackson)	Chevron	Y		
Kowolski, Ted	Retired from Shell	Y	Past President	past-president Houston DAMA
Mukherjee, Ranadeep	Schlumberger	N	NA	previous member - Houston DAMA
Nelson, Stewart	Noah Consulting	Y	Director Marketing	
Perez, Andres		N		
Pomraning, Mona	BP	Y	President	
Receda, Wilson	Schlumberger	Y	Co-Director Web Communication	previous member - Houston DAMA
Gaythorpe, Dagna				Dagna Gaythorpe (in the UK) is our VP of Online Services

After introductions Goals were discussed briefly. They included but are in no way limited to:

- Set up chapter in Houston
- Share knowledge amongst group
- Share techniques and technologies
- Create organization amongst ourselves
- Provides workshops for education and certification (Mona is certified to train the trainer)

The goals led into the history of the Houston as well as other DAMA groups. Ken, Mona and Ted provided some history of the Houston, Chicago, Seattle and Portland chapters. We attempted to do our best to incorporate that into our approach. Stewart provided some findings from recent conversations with the active Dallas/Ft. Worth chapter. All of this information will be helpful to ensure a sustainable and enjoyable model for the leadership and participants.

The lessons from other chapters inspired a discussion on how Houston would set up meetings and we agreed our initial structure would be:

- Quarterly Meetings (4 per year)
- Would be on Tuesdays
- Run from 9 to 12
- Would attempt to have one high profile speaker annually
- Would provide one round table internal discussion
- Possibly some type of vendor forum meeting

The meetings needed now had some shape but this shape would only be maintained if the leadership was in place to make the actions happen. So we decided to hold a election by elimination. The high profile assignments and brief descriptions are as follows:

- **President** – responsible at this point direction as well as the membership and finance functions until such time this requires a separate post. This person or in this case persons will be responsible for making sure our vast membership is current on their dues and is willing to pay for any events we establish that require fee for entry. Mona agreed to take on this role.
- **VP Programming** – responsible for setting the agenda of the upcoming slate of meetings and setting up the agendas for the meetings themselves. The will need to attract the appropriate speakers for the selected topic of the event and work to help determine where the meeting will take place. Ken Programming.
- **Director Web Communications** – responsible for working with DAMA international to understand what type of web utilities and space they can provide. All of the web presence for our group will be available and it will be a primary communication method to the masses. Wilson has volunteered to steer this ship.
- **Director of Marketing** – using all means necessary to get the word out to the Information Management community to join us for upcoming events and understand how to sustain membership interest. Stewart has volunteered to help fill some of the seats at the events.
- **Past President** – Ted Kowolski

We talked about possibly creating working groups as we mature. Ken brought up the idea of having some form of social event that is not topic or speaker driven for this community to provide pure networking opportunities. Some practices have other at large roles on the leadership team to offer assistance. These are all great ideas that need to keep flowing and be decided upon when to be implemented as we grow and mature.

The actions we agreed to is to have our next audio meeting in two weeks Wednesday, June 14<sup>th</sup> at 4:00 PM. One of our Presidents will be sending out an invitation along with these notes. We will agree on the date for our first meeting. We will select various topics and begin to market them to our constituents. We would also like to understand what if anything we need to do to revitalize the chapter documents and interact with DAMA International.